

MM12 (E) – APPOINTMENT OF A REPRESENTATIVE

We strongly recommend that you use [eMadrid](#) to appoint a representative.

For use by the applicant/holder:

Number of continuation sheets:

For use by the Office:

Office's reference:

1. NAME OF THE APPLICANT AND/OR HOLDER¹

As indicated in the international application(s) and/or **as recorded** in the International Register.

2. E-MAIL ADDRESS OF THE APPLICANT AND/OR HOLDER²

You **must** indicate the e-mail address of the applicant/holder **only if** this address has not already been provided for the international application(s)/registration(s) indicated in item 3 of this form. If an e-mail address has already been provided, any e-mail address indicated below will be disregarded.

E-mail address of the applicant/holder:

¹ Where the international application or the international registration is **jointly owned**, indicate the names of each joint applicant (as indicated in the international application) or each joint holder (as recorded in the international registration) here.

² The applicant/holder must have their own e-mail address on-record for each international application/registration they own. If the e-mail address of the applicant/holder is not currently on-record for the international application(s)/registration(s) indicated in item 3, and you do not provide it in this form, this request will be irregular.

When there are multiple applicants/holders, each applicant/holder must provide their own unique e-mail address that differs from the e-mail addresses of all other applicants/holders and of the representative.

The applicant/holder must ensure that the e-mail address provided here is correct and kept up to date. To update an e-mail address on-record use [eMadrid](#) ("Change holder details").

3. INTERNATIONAL APPLICATION(S) REFERENCE(S) AND/OR INTERNATIONAL REGISTRATION NUMBER(S)

This form may be used for **several** international applications and/or registrations in the name of the **same** applicant and/or holder.

For **international applications**, indicate the basic mark(s), basic application/registration number(s) and date(s) and the filing date of the international application(s).

For **international registrations**, indicate the international registrations concerned by the appointment of the representative:

4. REPRESENTATIVE³

(a) **Name:**

(b) **Address:**

(c) **E-mail address⁴:**

(d) **Telephone number⁵:**

5. SIGNATURE OF THE APPLICANT AND/OR HOLDER

As indicated in the international application(s) and/or **as recorded** in the International Register.

By signing this form, I declare that I am entitled to sign it under the applicable law:

Name:

Signature:

³ You **must** indicate the name, address and e-mail address of the representative, otherwise, WIPO cannot record the appointment.

⁴ When a representative is appointed, WIPO will send all communications concerning the international application(s)/registration(s) listed in item 3 **only** to the e-mail address of the representative, except for a few communications where the Regulations require that WIPO send a copy to the holder (see the Note for Filing Form MM12). The applicant/holder and the representative must ensure that the e-mail address indicated here is correct and kept up to date. To update an e-mail address on-record use [eMadrid](#) ("Manage representative").

⁵ Indicating a phone number is not required, but it will allow WIPO to reach your representative if needed.

6. SIGNATURE OF THE OFFICE PRESENTING THE REQUEST

Where the request is presented through an Office.

(a) Name of the Office:

(b) Name and signature of the official signing on behalf of the Office:

By signing this form, I declare that I am entitled to sign it under the applicable law:

(c) E-mail address of the contact person in the Office:

CONTINUATION SHEET

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